



The Beacon Falls Public Library

Library Board of Trustees

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April 11, 2012 Meeting Minutes

- I. Call to Order/ Pledge of Allegiance: Chairman pro tem Ken Priestley called the meeting to order at 7:00 p.m. in the Connie Christensen Children's Room of the Beacon Falls Public Library.

Members present: Ken Priestley, Linda Chamenko, Alex Chamenko, James Moffat

Members absent: Erik Dey, Erin Schwarz

Staff present: Marsha Durley, Library Director

- II. Review of Agenda: The agenda was reviewed. Motion to approve April 11, 2012 agenda: A Chamenko/Moffat; all approved.

- III. Approval of Minutes: The March 14, 2012 meeting minutes were reviewed. Motion to accept March 14, 2012 minutes: Moffat/A Chamenko; all others approved. Linda Chamenko abstained as she was not at the March 14, 2012 meeting.

Correspondence: the Library Board of Trustees received:
Erin Schwarz was unable to attend this meeting; she emailed updates to the Board on April 11, 2012.

- IV. Public Comment: none

- V. Friends' Report: Ken Priestley

- Met on April 3, meeting minutes were emailed to Library Board of Trustees
- Scrabble tournament net profit was \$2,583.23 about \$100 more than last year
- The Friends' book sale area now has a banner.
- Wanda Mulinski, Sue Dowdell and Martha Melville will attend the FOCL Boot Camp on April 21, 2012 to participate in a panel discussion on communication in a small town.
- Martha Melville will make a \$527.63 donation to the Friends from the Pampered Chef fundraiser.

- VI. Long Range Plan subcommittee: Marsha Durley, Sue Dowdell, Erik Dey and James Moffat - NTR

This subcommittee has not met since February.

VII. Library Director's Report: Marsha Durley

Marsha Durley and new Program Librarian, Shari Garcia, had a booth at the Long River Middle School PTO-sponsored Minds in Motion program on March 31 at LRMS. There was a library-related guessing jar on their table to attract interest which was a lot of fun. Erin Schwarz donated a \$25 Toys R Us gift card for the winner.

ACTION: Alex Chamenko will send a thank you note to Erin Schwarz for donating a gift card for the Minds in Motion library guessing jar prize.

March program attendance and circulation was down 18% compared to March 2011 possibly due to unseasonably warm weather.

DVD circulation was up a bit, but down 5.5% for the year.

ILL borrowed was down, lent almost doubled, and registrations were down. Computer usage was way up but the number of users was down. M Durley questioned the accuracy on the volunteer hours and homebound deliveries and will check on the March numbers. The copier line item is not on the report, but will be as of July 2012.

VIII. Old Business

a. Bibliomation update: Marsha Durley

A new version of Evergreen was implemented over Easter weekend with small changes.

Bibliomation performed their scheduled update to Evergreen 2.2 over Easter weekend. They had problems on Monday the system was taken down; BFPL staff had to work offline for a day and a half. Bibliomation continues to work out some bugs. Jessica Ventura, a Bibliomation representative, presented an OverDrive program on using the OverDrive system and e-readers on April 3. There were 24 people in attendance.

ACTION: Alex Chamenko will send Jessica Ventura from Bibliomation a thank you note for presenting an OverDrive program for the BFPL on April 3.

Comment: Ken Priestley suggested having official Library Board of Trustees thank yous printed for the secretary's use.

b. Trustee's listserv: Erin Schwarz – will forward items as she sees them - NTR

Per her April 12, 2012 email:

She forwarded all the requested background materials for the Praxair grant, but has received no response yet.

Erin Schwarz asked the Region 16 superintendent and Mrs. Murzak, Laurel Ledge Principal, about the status of the summer reading program. She was told decisions would be made by April.

c. Opening a PayPal account – Linda Chamenko

ACTION: Linda Chamenko will check with Sue Dowdell about opening a Library Board PayPal account by July 2012 so that patrons can pay when registering online for the August bus trip as well as pay their late fees.

IX. New Business

- a. Election of Officers nominated at March 14, 2012 meeting: Chairperson & Treasurer/Secretary

Chairman pro tem Ken Priestley called for any other nominations from the floor for Chairman or Treasurer/Secretary positions.

Alex Chamenko declined her previous nomination for Treasurer/Secretary made at the March 14, 2012 meeting.

Motion to nominate Linda Chamenko as Treasurer/Secretary; A Chamenko/Priestley; all approved.

Motion to elect Ken Priestley to continue as Chairperson and elect Linda Chamenko to continue as Treasurer/Secretary; A Chamenko/Moffat; all approved.

X. Announcements/Adjournment:

The next meeting will be held on May 9, 2012 at 7 p.m.

Motion to adjourn the meeting at 7:38: A Chamenko/Moffat; all approved.

Respectfully Submitted,

Martha Melville
Library Board Clerk